Faculty of Business, Economics and Informatics

University of Zurich
Faculty of Business, Economics and Informatics
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Information sheet

11 September 2020

Information sheet for your studies at WWF in fall semester 2020

1 Courses and examinations at WWF

− A large number of courses at WWF is **taking place online**. Information on the course format and the location can be found in the course catalog (see courses.uzh.ch). Detailed information can also be obtained from the respective lecturers at the start of the semester. We recommend **booking modules early** so that lecturers can contact you via e-mail.

− Some courses allow **(partial) attendance in the lecture hall**. In this case, you should always adhere to the **specified division of the attendance groups** – i.e. check when you are allowed to come to the University for these courses (in general, attendance is based on a fixed schedule for fixed partial attendance groups A-E).

− Since all courses are made available online as **digital back-up**, you may become part of such a record. By participating the lecture, you agree to such a recording.

− Recordings and other material made available online by the lecturers **may not be redistributed**.

− It is your responsibility to ensure a **suitable infrastructure** for digital teaching and digital examinations. This includes in particular **internet access and equipment with hardware** that is sufficiently powerful and stable. In concrete terms, this means that you must have a laptop (or desktop) computer, an integrated or separate camera and microphone, and a smartphone for taking photos or scans. The devices must be equipped with a **current Firefox or Chrome browser** version. You will also need **MS Teams and Zoom** on your computer and smartphone; the software will be provided to you as a UZH student.

− All **examinations are held digitally** at the **times stated in the course catalog**. There are no additional examination dates or times for mobility students.

− Both the Dean's Office and Faculty members communicate important and legally binding information exclusively to your **official UZH e-mail address**. Please check the e-mails from this address regularly!

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2   How to deal with the coronavirus

– Please inform us if you **tested positive for COVID-19**, so that we are informed about the number of cases at our Faculty and can inform potentially affected groups of people in anonymous form. Please send your information to a specially created **e-mail address corona@oec.uzh.ch** (including your name and matriculation number). We will only use this information **anonymously** and for no other purposes than to inform potentially affected groups of students and for any further corona protection measures in the event of large numbers of cases or particularities.

– In case of symptoms of illness or quarantine, you **generally stay at home**. So that you do not miss anything, all modules have a digital back-up. There is also a **COVID-19 test center** at the University of Zurich if the symptoms first appeared during your stay at the University (see https://coronatest.uzh.ch).

– If you return to Switzerland from a risk country, it is essential that you comply with **the quarantine regulations laid down by the FOPH** at the time.

– **Masks must be worn in all public indoor areas** of the UZH. As soon as you have taken up your permanent seat in the lecture hall, you may remove your mask. As soon as you get up from your fixed seat (whether before, during or after class), you must put the mask back on immediately.

– You may only take a seat in the lecture hall at the **allowed places** (marked by a **sticker**). Please clean your seats before use on your own responsibility and according to individual needs. Suitable **disinfectants** will be provided on site for this purpose (e.g. dispensers with disinfecting cloths at the entrances of lecture halls).

– We strongly recommend you, as well as all lecturers and employees, to **download and use the Swiss COVID-App** to additionally support the contact tracing of the canton.

In general, all current regulations of the University of Zurich and the FOPH apply:
https://www.uzh.ch/cmsssl/en/about/coronavirus/students.html

Please keep yourself informed of any updates that may be announced.