



Guidelines: "Coursework Crediting and Transitions for Bachelor's Degrees in Business and Economics"

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1 Basic considerations

Using the information on the Faculty of Business, Economics and Informatics website, you have determined that you need to complete your Bachelor's degree in line with the new regulations. We generally recommend that you carry out the switchover as early as possible; for HS16¹, this means switching over as part of the semester enrollment process that will take place in May 2016.

It is only possible to obtain a degree in line with the new regulations from FS17² at the earliest. This means that you must be enrolled up to and during FS17, and that you will receive your Academic Record in July 2017 at the earliest. The registration deadline for this first degree conferral date is likely to be April/May 2017.

2 Crediting previous coursework

2.1 Assessment level

If you have begun the assessment level under the old regulations, then you will complete it under the old regulations as a general rule. If you begin the assessment level under the new regulations, then you will complete it under the new regulations. It is not possible to complete some of the assessment level under one set of regulations and the rest under the other set.

- Once you have completed the assessment level, it will be credited toward the new degree as a whole, regardless of when you completed it.
- Remember that **all grades from assessment-level modules will be counted toward the final degree grade** under the new regulations.

2.2 Compulsory program

You may complete the compulsory program entirely under the old regulations, entirely under the new regulations, or under a combination of the two (see separate guidelines).

- Once you have completed a common compulsory program, it will be credited toward the new degree as a whole.
- Any excess ECTS credits earned from a compulsory program comprising 30 ECTS credits can be credited within the corresponding core elective area. For more information, consult the "Component of..." ("Bestandteil von...") field in the online course catalogue.

¹ HS = fall semester

² FS = spring semester



- If you attended Financial Reporting during the assessment level but are completing the common compulsory program under the new regulations, you must take 3 ECTS credits from the core elective area Business Administration 1 instead of retaking Financial Reporting.

2.3 Elective and core elective areas

Under the new regulations, modules from the core elective areas can essentially be credited in the same way as before ("BWL 1" remains "BWL 1", and so on).

- In some cases, core elective areas are being split up or reallocated to other areas. Where changes of this nature are concerned, the online course catalogue for HS16, FS17, and HS17 will specify how these core elective modules are credited under both the old regulations and the new ones.

This means that you will be able to credit modules you have completed previously. By choosing an appropriate combination of a major study program and a minor study program, you will be able to make use of all of your modules.

Under the new regulations, the elective areas have in some cases been reduced in scope or removed altogether. ECTS credits that have been earned beyond the scope of the elective area and can only be credited to the elective area cannot be credited under the new regulations.

Students in a Bachelor's degree program whose date of studies beginning is before HS16 may have all modules completed before HS16 credited as part of the General Business and Economics minor program if it would have been possible to credit these modules within the elective or core elective area under the old regulations.

2.4 Bachelor's theses

Bachelor's theses can be credited in the same way under the old regulations and the new ones. Bachelor's theses begun in HS16 (1 August 2016) or later must be completed within a period of six months and must comprise 18 ECTS credits (the reference date is the date on which the student receives the project definition).

3 Process

Using the information on the Faculty of Business, Economics and Informatics website, you have determined that you need to switch to a degree program under the new regulations. You must switch over to the new degree program as part of the online semester enrollment that takes place in May (for HS) or November (for FS).

3.1 Deadline for switchover

The switchover is subject to the deadline that applies to the online semester enrollment (follow this link to the Student Administration Office homepage: www.students.uzh.ch/en/registration).



3.2 Online semester enrollment

The link to the online semester enrollment is available on the homepage of the Student Administration Office: www.students.uzh.ch/en/registration

Enrollment is not carried out through the Dean's Office.

3.3 Selection of a degree program, a major program, and a minor program

Under the new regulations, you will select a major study program and a minor study program during the semester enrollment process.

A list of possible minor programs outside the Faculty will be available on the homepage from April 2016.