



## **Guidelines: "Coursework Crediting and Transitions for Master's Degrees in Informatics"**

August 2015

### **1 Basic considerations**

Using the information on the Faculty of Business, Economics and Informatics website, you have determined that you will complete your Master's degree in line with the new regulations. We generally recommend that you carry out the switchover as early as possible; for HS16<sup>1</sup>, this means switching over as part of the semester enrollment process that will take place in May 2016.

**It is only possible to obtain a degree in line with the new regulations** from FS17<sup>2</sup> at the earliest. This means that you must be enrolled up to and during FS17, and that you will receive your Academic Record in July 2017 at the earliest. The registration deadline for this first degree conferral date is likely to be April/May 2017.

### **2 Crediting previous coursework**

#### **2.1 Compulsory modules**

The following Master's modules in Informatics can be credited to the respective specialization or major program they belong to under both the old regulations and the new ones.

- Master's basic module (3 ECTS credits)
- Master's project (18 ECTS credits)

#### **2.2 Elective and core elective areas**

In principle, modules from the core elective areas can still be credited as before under the new regulations, but please refer to the area definitions on page 25 of the new program regulations for information on how the modules are allocated to the new areas (INF 1, INF 3, and INF 5).

Under the new regulations, the number of modules available in the free elective area has reduced considerably in some cases. ECTS credits that are earned beyond the scope of the elective area and can only be credited to the elective area cannot be credited to a degree under the new regulations.

Master's students whose beginning of studies is prior to HS16 can have all the modules they have earned in the free elective area before HS16 credited to the new "WWF elective area" (for information on what this covers, see page 38 of the new program regulations).

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<sup>1</sup> HS = fall semester

<sup>2</sup> FS = spring semester



### **2.3 Master's theses**

Master's theses can be credited in the same way under the old regulations and the new ones.

## **3 Process**

Using the information on the Faculty of Business, Economics and Informatics website, you have determined that you need to switch to a degree program under the new regulations. You must switch over to the new degree program as part of the online semester enrollment that takes place in May (for HS) or November (for FS).

### **3.1 Deadline for switchover**

The switchover is subject to the deadline that applies to the online semester enrollment (follow this link to the Student Administration Office homepage: [http://www.students.uzh.ch/registration\\_en.html](http://www.students.uzh.ch/registration_en.html)).

### **3.2 Online semester enrollment**

[Screenshot guide] To follow in April 2016  
Enrollment is not carried out through the Dean's Office.

### **3.3 Selection of a degree program, a major program, and a minor program**

Under the new regulations, you will select a major study program and a minor study program during the semester enrollment process.